

To all members of Shinfield Parish Council

Notice is hereby given, and you are summoned to attend a Meeting of the Full Council on Wednesday, 24 June 2026, commencing at 19:30 at the School Green Centre.



Bruce Winton
Chief Executive and Clerk to the Parish Council
18th June 2026

Members: Cllrs Bowler, Boyer (Chair), Clarke, Hoyle, Jahromi, James, Johnson, Masseron, Matic, Montgomery, Peer, Pollock A, Pollock H, Poole and Rance

Agenda

66. Public Questions

- 66.1 To **RECEIVE** and **CONSIDER** questions from the public

67. Apologies and declaration of members' interest

- 67.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
67.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
67.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest

68. Minutes of the Annual Council Meeting held on 27th May 2026

- 68.1 To **APPROVE** the minutes of the Annual Council meeting held on 27th May 2026* as a correct record of the meeting
68.2 To **RECEIVE** information on matters arising

69. Annual Accounts and Annual Governance and Accountability Return – Year ending 31st March 2026

- 69.1 To **NOTE** the Internal Audit Report *
69.2 To **APPROVE** the Financial Statement for year ended 31 March 2026*
69.3 To **APPROVE** Section 1 – Annual Governance Statement 2025/26*
69.4 To **APPROVE** Section 2 – Accounting Statements 2025/26*
69.5 To **NOTE** the Notice of public access to AGAR*
69.6 To **NOTE** the reappointment of the Internal Auditor

70. Reports from Borough Councillors

- 70.1 To **RECEIVE** and **NOTE** reports from Borough Councillors*
70.2 To raise any questions to Wokingham Borough Council via the Borough Councillors

71. Reports from Committees and associated Working Parties

- 71.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 3rd June 2026* and an update from the Chair
- 71.2 To **RECEIVE** and **NOTE** the draft minutes of the Children and Young Adults Committee held on 4th June 2026* and an update from the Chair
- 71.3 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held 10th June 2026* and an update from the Chair
- 71.4 To **RECEIVE** and **NOTE** the draft minutes of the Finance and General Purposes Committee dated 17th June 2026* and an update from the Chair
- 71.5 To **RECEIVE** a verbal report from the Chair of the Council
- 71.6 To **RECEIVE** reports from outside bodies

72. Corporate Governance

- 72.1 To **RECEIVE** and **CONSIDER** approval of the IT Policy as recommended by the Finance and General Purposes Committee*
- 72.2 To **RECEIVE** and **CONSIDER** approval of the Terms of Reference of the Finance and General Purposes Committee as recommended by the Committee*
- 72.3 To **RECEIVE** and **CONSIDER** the appointment of Mrs R Tatla to the Children and Young Adults Committee as a non-councillor with voting rights (as allowed in Standing Order 11a)
- 72.4 To **RECEIVE** and **NOTE** an attendance report of council meetings 2025/2026**

73. Cafe

- 73.1 To **RECEIVE** and **CONSIDER** an update on the operation of the Tin Roof Café**

74. Funding Requests

- 74.1 To **RECEIVE** and **CONSIDER** the following funding requests from CIL as recommended by the Finance and General Purposes Committee
 - 74.1.1 Electric Tricycle for staff transport £4,000 + VAT
 - 74.1.2 2 Public Notice Boards (Frensham Green and High Copse) £2,500 + VAT
 - 74.1.3 2 Picnic benches at High Copse £4,000 + VAT
 - 74.2.4 Shading to the Tin Roof Café patio area £10,000 + VAT
 - 74.2.5 Renewal of the Neighbourhood Plan £12,000 +VAT

75. Community Engagement

- 75.1 To **RECEIVE** and **CONSIDER** a report from Cllr Clarke regarding the Voluntary Car Service*
- 75.2 To **RECEIVE** and **CONSIDER** a request from Wokingham Borough Council Community Engagement Officer for participation in the Clements Close Community Fun Day*

76. Invoices for payment

- 76.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
- 76.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
- 76.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*

77. Correspondence

- 77.1 To **RECEIVE** and **NOTE** any correspondence received

78. Date of Next Meeting

- 78.1 The date of the next Full Council Meeting will be held on 22nd July 2026
(To note: Clerk unavailable, Deputy Clerk will be in attendance)