

Minutes of a meeting of
the Arts, Culture and Events Committee
Held on Thursday 3rd August 2023
at School Green Centre commencing at 19.30

Present: Cllrs James, Jones, Masseron, Montgomery, Peer & Tatla (Chair)

Attending: B Winton (Clerk)

23/ACE/18 Public Questions

18.1 There were no public questions.

23/ACE/19 Apologies and declarations of Members' Interest

19.1 There were apologies for absence from Cllr Jahromi. Cllr Tatla advised that Cllr Clarke had withdrawn from the committee

19.2 There were no declarations of members' interests

23/ACE/20 Minutes of the previous meeting

20.1 The minutes of the committee meeting of 6th July 2023 were approved as a correct record and signed as such by Cllr Tatla.

Proposed: Cllr Montgomery

Seconded: Cllr Peer

Approved: Unanimously

20.2 Actions and Matters Arising

23/ACE/13.2 Clerk to conduct research on art exhibitions for consideration at the next meeting

This was item 4.1 on the agenda

23/ACE/13.3 Clerk to conduct research in to establishing a community choir for consideration at the next meeting

This was item 4.2 on the agenda

23/ACE/13.4 Clerk to look to implement holiday activities for the summer holiday period

This was item 4.3 on the agenda

23/ACE/14.2 Clerk to provide information on take up of the newsletter

The Clerk advised that:

- 382 views for July, as opposed to 690 in June (this was probably due to the opening of Manor Ground and the strong cover image available)
- Subscribers to the newsletter 405 and in July 15 unsubscribed

There has been a concerted effort to capture additional email addresses and an additional 69 have been collected from interaction at Reception and from the first “Friday Funday” event. This would be ongoing. The Clerk would also ask those who had provided their address for the school busses issue if they would like to be added to the newsletter distribution.

There was a discussion around the need for strong images to capture attention and generate interest in items.

23/ACE/14.3 Clerk to arrange a mock up of the “Made in Shinfield” concept

Members considered a working draft of the concept, and a further version would be provided for the next meeting.

23/ACE/16.2 Clerk to invite BCIr Kerr to a future meeting

The Clerk had confirmed that BCIr Kerr was happy to meet in principle however, as much WBC business was done on a Thursday evening, she would not be able to attend a meeting of this committee. The Clerk had asked the Deputy Clerk to arrange a daytime meeting with BCIr Kerr and invite members to attend if they were available.

ACTION – Deputy Clerk to arrange and confirm the meeting

23/ACE/21

Developing Arts & Culture in the parish

21.1 Art Exhibition

The Clerk advised that he had not been able to follow this up as much as he would have liked. There would be an article in the next newsletter which was intended to go out at the end of this week. This would include a questionnaire to help establish what residents may be interested in for an exhibition. It was confirmed that there would be workshops as part of the build up to the exhibition itself. The date in 2024 would be guided by room availability which suggested that it would be most likely to be in a school holiday period.

The Clerk has also written to Wokingham Arts Society to see if they would be interested in meeting to discuss our initial proposals with them.

The Clerk advised that he had conducted some preliminary research on the costs of hiring display panels but would also wish to explore if other organisations may be able to provide the equipment on a loan basis.

ACTION – Clerk to continue to research the issues around an art exhibition

21.2 **Community Choir**

It was agreed that the first issue would be to identify a prospective choir leader. Berkshire Maestros and the University of Reading were both suggested as possible sources of information and Cllr Tatla would also provide a contact for the Clerk to follow up. The Clerk advised that he had made a good contact within Arborfield Military Wives Choir.

ACTION – Clerk to continue to follow up on possible leads

21.3 **Friday Funday**

The Clerk advised that the Deputy Clerk and her team had taken on the initiative and the first iteration had been held on Friday 28th July. The event had been incredibly popular with two bouncy castles and craft activities provided and a half price offer on ice cream being provided by Robyn's Nest. These were now scheduled in for the remaining Fridays in the summer holiday and would give the opportunity to vary, adapt and learn from the experience.

There was a very high attendance at the first event, and it is thought that this was largely out of curiosity and so numbers will be monitored closely for the second running. If necessary, it is possible to ask parents to reserve a slot for their child, but the preference was to avoid this as it created additional constraints on parents.

ACTION - Clerk to report on the overall event at the next meeting

23/ACE/22

Community Services

22.1 **Update on the Flat at Shinfield Rise**

Cllr Montgomery provided an update on the activities at the Shinfield rise flat including the planned trip to the coast.

22.2 **Update on the Youth Club**

The Clerk advised that the leader of the youth club had come to see him on Thursday 27th July to report proceedings from the previous evening. Following the successful formal opening of the MUGA the behaviour of some of those participating had deteriorated to the extent that she felt it was prudent to draw the session (which was to be the last one before the summer) to a close. While the team were tidying up in the pavilion several of the attendees adopted threatening behaviour outside including banging on the windows of the pavilion.

The team leader had written to all the parents explaining the circumstances of the evening and stating that such behaviour could not be tolerated.

The Clerk spoke to the youth team leader at length about the incident and assured her that he would do anything that was practical to provide for the safety of all those attending the youth club.

22.3 **Coffee Trailer**

The Clerk advised that the Deputy Clerk would be arranging a meeting with the operator.

ACTION – Clerk to follow up the Coffee Trailer proposal

22.4 **Pizza Vehicle**

It was felt that for consistency of approach the proposal for a pizza vehicle to use Spencers Wood Recreation Ground once a week should also be handled through this committee

ACTION – Clerk to follow up the pizza vehicle proposal

22.5 **Sporting Events**

Cllr James advised that the Facilities committee had felt that any sporting events should remain within the remit of that committee. It was agreed that events entirely or primarily of a sporting nature would remain within the auspices of the Facilities Committee.

22.6 **Mobile Catering Units**

The Clerk was asked to investigate other mobile catering units within the parish to verify that all due licensing, hygiene registration etc was in place.

ACTION – Clerk to investigate mobile catering units active in the parish to ensure that they are correctly registered and licenced

23/ACE/23

Correspondence

23.1 There was no correspondence.

23/ACE/24**Date of Next Meeting**

- 24.1 The next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 7th September 2023 at 19:30

The meeting ended at 20.30

List of Actions

23/ACE/16.2	Deputy Clerk to arrange the meeting with BCllr Sarah Kerr	Clerk
23/ACE/21.1	Clerk to continue to research the issues around an art exhibition	Clerk
23/ACE/21.2	Clerk to continue to follow up on possible leads for a community choir	Clerk
23/ACE/21.3	Clerk to report on the overall Friday Funday event at the next meeting	Clerk
23/ACE/22.3	Clerk to follow up the Coffee Trailer proposal	Clerk
23/ACE/22.4	Clerk to follow up the pizza vehicle proposal	Clerk
23/ACE/22.6	Clerk to investigate mobile catering units active in the parish to ensure that they are correctly registered and licenced	Clerk