

To all members of the Recreation and Amenities Committee

Notice is hereby given that a meeting of the Recreation and Amenities Committee to be held on THURSDAY 4th May 2023 at 19.30 at the School Green Centre.

Members are invited to attend a pre-meeting at 19:00 to hear presentations from two fitness training companies.



Bruce Winton
Parish Clerk
28th April 2023

Members: Cllrs N Boyer, I Clarke (Ch), P Emmet, P Jahromi, L James, M Jones, N Masseron, D Peer and R Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions (including a specific question on Deardon Orchard)

2. Apologies and declaration of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
- 2.2 To **RECEIVE** members' declarations of interest

3. Minutes of the previous meeting

- 3.1 To **RECEIVE** and **APPROVE** the minutes of 5th April as a correct record of the meeting and to authorize the Chairman to sign the same *
- 3.2 To **CONSIDER** matters arising from the minutes

4. Works Updates

- 4.1 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager on progress towards final completion of the new MUGA
- 4.2 To **RECEIVE** and **CONSIDER** a report from the Facilities Manager for the provision of enabling works for access to the Spencers Wood MUGA

5. Community Services

- 5.1 To **RECEIVE** and **NOTE** a verbal update on Community Services (if available)
- 5.2 To **RECEIVE** and **NOTE** a verbal update from Cllr Tatla on the Pavilion Youth Club and the Flat at Shinfield Rise

6. Millworth Lane and Sports Provision

- 6.1 To **RECEIVE** and **NOTE** a verbal update regarding toilets at Millworth Lane*
- 6.2 To **RECEIVE** and **NOTE** a report from the Clerk on the sports consultation feedback including options for the site and impact on business model **
- 6.3 To **RECEIVE** and **CONSIDER** the provision of fitness training at Millworth Lane
- 6.4 To **RECEIVE** and **CONSIDER** options for the creation of a Sports Working Party
- 6.5 To **RECEIVE** and **NOTE** a report from the Clerk on the lease at Millworth Lane

7. Manor Ground

- 7.1 To **RECEIVE** and **CONSIDER** a verbal update from the Facilities Manager regarding the Manor Ground pavilion

8. High Copse

- 8.1 To **RECEIVE** and **NOTE** any updates on plans for High Copse pavilion

9. Ryeish Green Pavilion

- 9.1 To **RECEIVE** and **CONSIDER** a verbal report from the Clerk on options for the Ryeish Green Pavilion

10. Deardon Field and Community Orchard

- 10.1 To **RECEIVE** and **CONSIDER** an update on the provision of picnic tables at Deardon Field

11. Allotments

- 11.1 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager regarding Orchard Rise

12. School Green Centre and School Green Working Party

- 12.1 To **RECEIVE** and **NOTE** a verbal update from the Clerk regarding the School Green Working Party
- 12.2 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager on new community noticeboards
- 12.3 To **RECEIVE** and **CONSIDER** a verbal update from the Facilities Manager on the timeline displaying the history of the parish and names for former Chairs of Parish Council
- 12.4 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager on the sign for the School Green Centre*

13. Spencers Wood Pavilion AND Recreation Ground

- 13.1 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager on the contract with Chapel Lane Pre-School
- 13.2 To **RECEIVE** and **CONSIDER** a request from a member of the public to plant a memorial tree at Spencers Wood Recreation Ground

14. Meeting schedule for the Recreation and Amenities Committee

- 14.1 To **RECEIVE** and **CONSIDER** a report from the Clerk on the division of the Recreation and Amenities Committee**

15. Date of Next Meeting

- 15.1 To **NOTE** the next meeting of the Recreation and Amenities Committee meeting is subject to discussion at the Full Council meeting on Wednesday 17th May

* Report attached

** Report to follow

Toilets for Tennis Courts at Millworth Lane

The various design options for toilet units were circulated at the August 2022 meeting.

A quote has been received for the preferred unit as follows:

Unit 7341 supplied by portable offices	
8ft x 5ft	
1x1 toilet unit.	£6,995 + VAT
Delivery	£440 + VAT

Disabled toilet proposed to be installed in Millworth pavilion

A quote has now also been provided for the sewage treatment unit from the contractor recommended by the University of Reading Paul Emmett: £19,750 plus VAT

Supply and fit Marsh Ensign Sewage CBGT	£8,240 + VAT
Treatment plant	

The total cost for all the above	£15,279 + VAT
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There will be some additional costs for removal of the dead trees adjacent to the club house and removal and reinstatement of the close link fencing.

Looking for approval to go ahead with Planning application using Tony Grover BDS.
Then proceed with option above.

C.C.T.V. SURVEYS, REPORTS AND IN-SITU LINING

Mr P Gudge
Shinfield Parish Council
School Green Centre
School Green
Shinfield
RG2 9EH

27th April 2023.

Re: Millworth Lane Tennis Club.

Dear Sir,

Further to your recent enquiry and our site visit we can confirm our price to supply and fit a new treatment plant all as per your specifications of the 5th of April.

Total cost £19750.00 plus vat.

We trust this to be acceptable to you and look forward to discussing your requirements in the near future.

Yours sincerely

P.R.Emmett



Butler Signs
Lane End Farm, Hatt Common Newbury, Berkshire RG20 0NG
info@butlersigns.uk
01635 250968

butlersigns.uk



Quote 10676 #2

Shinfield School Signage

SALES REP INFO

Ben Towers
Mr
ben@butlersigns.uk
01635 250968

QUOTE DATE

21/02/2023

QUOTE EXPIRY DATE

23/03/2023

TERMS

COD

ORDERED BY

Shinfield Parish Council
Pritchards Road, 38-50
London, E2 9AP

CONTACT INFO

Jay King
jay.king@theaoc.co.uk
+44 7720 945202

#	ITEM	QTY	UOM	U.PRICE	DISC	DISC.PRICE	TOTAL (EXCL. VAT)	TAXABLE
1	Graphic Design - Additional mockups or revisions may be chargeable - Please ask about design charges which will be quoted separately if required - per hour	1	Hr	£55.00	100.0%	£0	£0	Y
2	Stainless Steel Letters Required: "SCHOOL GREEN CENTRE" Spec: - Stainless steel letters 100mm depth, 10mm stroke width - Brushed finish - Mounted on stud fixings	1	Unit	£2,820.00	0.0%	£2,820.00	£2,820.00	Y
3	Installation Installation of above signs. Subject to Site Survey. If required, includes: - Travel to site - Erection of signage at working height < 4m Excludes: - Removal & disposal of existing signage - Out-of-hours (5pm - 8am, Monday – Friday, Saturday & Sunday)	1	Each	£680.00	0.0%	£680.00	£680.00	Y
4	Fixings - SWI-ST-B - ST-BLACK Universal single tube fitting - RAWLPLUG WX58 250MM - RAWLPLUG WX-58 250MM	1	Unit	£190.00	0.0%	£190.00	£190.00	Y

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Total VAT (20%):	£738.00
Final price:	£4,428.00

Customer Discount	£55.00
Downpayment (40.0 %)	£1,771.20

SIGNATURE:

DATE:

**Shinfield
Parish Council**

QT10676 | v1

10 March 2023

Signage

Scale 1:20

4692 mm

SCHOOL GREEN CENTRE

304 mm

- Stainless steel letters
- 100mm letter depth
- 10mm stroke width
- Mounted on studs

SCHOOL GREEN CENTRE

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