

Minutes approved on:	
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Draft

Minutes of a meeting of Shinfield Parish Council held on Monday 21 March 2022 at School Green Centre, commencing 19.30 hrs.

Present: Cllrs E Brown, I Clarke, P Emmet, A Grimes (Chair), L James, I Montgomery, I Clarke, and D Peer

Attending: Nina Villa (Interim Clerk and minutes), Kouy Young (Deputy Clerk)

22/27 **Public Questions**

None

22/28 **Apologies and declarations of members' interests**

- a) Apologies were received from Cllrs. Jahromi, Boyer, Narayanan and B/Cllr J Rance
- b) There were no declarations of interest.
- c) There were no changes to members' declarations of pecuniary interests.

22/29 **Council Minutes**

Subject to an amendment to 20.3.1 to include the word 'mental health' prior to wellbeing, the minutes of the Council meeting held on 21 February 2022 that had been circulated prior to the meeting were **APPROVED** and the Chairman authorised the sign the same.

Matters Arising

There were no matters arising.

22/30

Reports

30.1 There was a written report from B/Cllr Rance which will be circulated after the meeting. B/Cllr J Frewin provided a brief update on various issues including travellers, blue bags, damp issues in properties, planning issues such as behaviours of developers, builders etc an abandoned vehicle and an outstanding street light.

30.2 Questions to WBC via Borough Councillors

None

30.3 Minutes of the Recreation and Amenities Committee 24th February 2022

It was **RESOLVED** that:

- a) The Council note the report

30.4 Minutes of the Planning & Highways committee meeting 3 March 2022

It was **RESOLVED** that:

- a) The Council note the report

30.5 Working Parties Reports

Spencers Wood recreation ground

Cllr. Clarke confirmed the work towards proposals for improved recreational facilities was progressing and there will be report to the next Committee meeting.

Millworth Lane

Cllr. Clarke confirmed that various project work was progressing under the guidance of the BDS Project Manager.

It was **RESOLVED** that:

- a) The Council note the reports of the Working Parties

30.6 Chairman's Report

The Chairman advised that the Hyde End Lane meeting had taken place recently and was well attended. A follow up meeting was being arranged.

There was general discussion about various WBC related matters and officers were requested to reinstate the 'action log' so that WBC issues could be raised with the Borough Councillors and tracked.

The Chairman provided an update on the ongoing issue with the number 7 bus service which had been reinstated for three months - details had been placed on the website.

It was **RESOLVED** that:

- a) The report be noted

30.7 Reports from Outside Bodies

Cllr Peer advised that BALC/HALC held a strategy day recently and encouraged members to engage with their training sessions.

It was **RESOLVED** that:

- a) The report be noted

B/Cllr Frewin left the meeting

22/31 HM The Queen's Platinum Jubilee Celebrations

There was a discussion about providing each child in the parish a memento of the jubilee and various options were presented. There was a counter-proposal that the Council consider inviting schools to submit proposals for projects to commemorate the event which the Council could fund and could have a more lasting impact.

The Council considered a request from the WI to plant a tree on School Green as part of the Queen's Green Canopy.

It was **RESOLVED** that:

- a) The Council authorise Cllr Brown to approach the infant and junior schools and ask them to submit ideas
- b) The Council approve the request from the WI to plant a small tree as part of HM The Queen's Jubilee

22/32 New Community Centre

Chairman provided an update on the various works being undertaken at the SGC. There was a discussion about ensuring robust approvals for expenditure relating to the building over and

above the original specification. It was noted that an acoustic specialist was shortly going address the sound issues in the Tower Room.

It was **RESOLVED** that:

- a) The Council note the report

22/33 Invoices for Payment

There was a query regarding the electricity and cleaning costs at SWP as costs are currently higher than income and officers were asked to investigate.

It was **RESOLVED** that:

- a) The Council note the Lloyds bank payment of invoices
- b) The Council note the Barclaycard payment of invoices

22/34 Dates and Format of the Annual Parish Meeting

The Council considered the format of the Annual Parish Meeting and agreed there would be an update on the work of the Council and it would invite the new local Tree Preservation experts to give a talk.

It was **RESOLVED** that:

- a) The Annual Parish Council meeting be held on 3rd May at 1930 and the Tree Preservation experts will be invited to give a presentation

22/35 Co-option of Councillors

There was a discussion about co-option of new councillors, how to attract a more diverse pool of candidates as well as improving the attendance of existing members.

It was **RESOLVED** that:

- a) The candidates for co-option should be invited to attend 3 meetings, have a discussion with an existing Councillor and attend a full council meeting in order to be considered for co-option

Action Items:

Minute Ref	Details	Action By:	Status as at
78.4.2	Cllr. Clarke to present business case for Spencers Wood recreation ground before Feb 2022.	Cllr. Clarke/Clerk	

20..1.2	Interim Clerk to investigate the issue of identifying ownership of streetlights in the parish	Interim Clerk	
23.2	The Interim Clerk undertook to investigate the cost of white board cleaner detailed in the list of invoices.	Interim Clerk	