

Minutes approved on:	
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Minutes of a meeting of the Recreation and Amenities Committee held on Thursday 28 April 2022, at the Spencers Wood Pavilion commencing at 7:30pm

Present: Cllrs. I Clarke (Ch), E Brown, P Jahromi, L James, I Montgomery,
 Attending: Bruce Winton (Clerk) Kouy Young (Deputy Clerk)

22/RA/23 Public Questions

No Public Questions

22/RA/24 Apologies and declarations of members' interests

2.1 Apologies were received from Cllrs. N Boyer and P Emmet

2.2 There were no declarations of members' interests.

21/RA/25 3.1 Minutes of the Previous Meeting

The minutes of the committee meeting of 31 March 2022 were approved as a correct record and signed by Cllr. Clarke.

Proposed: Cllr Jahromi Seconded: Cllr Montgomery Unanimously Approved

3.2 Actions

48. Cllr Jahromi to identify other areas in the parish to locate raised flower beds

Cllr Jahromi suggested that flower beds should be placed at each of the Village Gates once erected

62.2.3 Clerk to provide monthly report detailing significant maintenance tasks carried out in the parish to help identify any recurring issues.

This item was noted ongoing.

1.6 Deputy Clerk to investigate suitable access to Spencers Wood Pavilion giving regard to security and insurance as well as ease

This item was noted ongoing.

7.2 Clerk to write to the WBC, stating that SPC would not take on responsibility for the Orchard Rise Allotments unless it provided a 5-year guarantee in respect of drainage work carried out.

This has been carried out by the Interim Clerk, but no response has been received

12.1.9 Interim Clerk would issue suppliers for providing a MUGA with a spec and ask them to quote accordingly. Request to be made to the Finance & General Purposes Committee and Council to ask for finance to cover it.

This Item was noted as complete

2.3 Matters Arising

There were no matters arising.

22/RA/26 Works Update

Spencers Wood Recreation Ground

26.1 Cllr Clarke provided a verbal update on progress for the new outdoor gym equipment for Spencer's Wood Recreation Ground – a piece of equipment ordered is no longer in stock, the supplier had offered to swap this for a similar piece of equipment at no extra cost

26.1.1 Cllr. Clarke provided a verbal update on progress of the new MUGA at Spencers Wood Recreation Ground. It was proposed that the Clerk discuss the issue of planning permission with the contracted Project Manager and to confirm the contract if the indication was that the planning permission was likely to be approved. This would avoid potential price increases from the supplier.

Proposed: Cllr Jahromi

Seconded: Cllr Montgomery

Unanimously approved

Millworth Lane

26.2 It was noted that works around the heating and electrics for the Millworth Lane Pavilion were currently being overseen by the contracted Project Manager and contractors had been appointed to carry out guttering works

22/RA/27 Community Service Update

27.1 Cllr Browns Verbal update was **NOTED** with the following updates:

- Many Community Groups have returned after the pandemic, but not all
- The Pavilion Youth Club will be expanding to two nights per week with planned activities being arranged for those attending
- Consideration is being given to the use of Millworth Lane Pavilion for the Frensham Green Youth Group

27.2 Cllr Montgomery to circulate a report from the Pavilion Youth Group Senior Youth Worker to members

27.3 It was decided to **DECLINE** the provided quote for replacement bollards at School Green until the Clerk has investigated further the different styles available

Grant Applications

28.1 First Days Children's Charity

It was **PROPOSED** that the application for a grant of £5000 for the First Days Children's Charity be **DECLINED** until further information on the direct benefit to the local community of Shinfield Parish could be ascertained.

Proposed: Cllr Brown Seconded: Cllr Montgomery Unanimously Agreed

28.2 Shinfield Cricket Club

It was **PROPOSED** that the an amount of £1500 be offered to the Shinfield Cricket Club instead of the full amount applied for of £3368 until all Shinfield Parish Council sports Grounds and Facilities are fully operational

Proposed: Cllr Brown Seconded: Cllr Clarke Unanimously Agreed

22/RA/29 Other Items

29.1 It was **PROPOSED** that the contract for the hire of the Flower Towers located on School Green not be renewed at the end of the years hire. The planters located on the Café patio and courtyard would be retained for 1 year to ascertain the cost and benefit

Proposed: Cllr James Seconded: Cllr Montgomery Unanimously Agreed

29.2 It was **NOTED** that the Clerk and Deputy Clerk are working on producing a sample News Letter

29.3 It was **NOTED** that an Insurance claim and quote for a replacement bus shelter has now been submitted

29.4 It was **NOTED** that the Clerk is currently developing a reporting system for current and potential room bookings at School Green Centre and Spencers Wood Pavilion

29.5 It was **NOTED** that the waiting list for the occupation of the Orchard Rise Allotments is now full and drainage has now been installed on the site

29.6 It was **NOTED** that the Clerk is investigating the current running costs of the Spencers Wood Pavilion as well as the Pre-School attached in order to provide a report

Date of next meeting: 26 May 2022

The meeting closed at 20:44pm

Action items:

Minute Ref	Details	Action by
62.2.3	Clerk to provide monthly report detailing significant maintenance tasks carried out in the parish to help identify any recurring issues.	Clerk
1.3	Letter from resident about access to SGC to be passed to Chair and Clerk for a response	Deputy Clerk

1.6	Deputy Clerk to investigate suitable access to Spencers Wood Pavilion giving regard to security and insurance as well as ease	Deputy Clerk
7.2	Clerk to chase WBC for a response re drainage issues and handover of Orchard Rise Allotments	Clerk
27.2	Cllr Montgomery to circulate report from Senior Youth Worker re Youth Club updates	Cllr Montgomery
27.3	Clerk to investigate different styles of bollards and provide quotes	Clerk
28.1	Clerk to arrange meeting with First Days Children's Charity to discuss how they can benefit the community in lieu of awarding any grant funds	Clerk

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