

To all members of the Arts, Culture and Events Committee

Notice is hereby given that a meeting of the Arts, Culture and Events Committee to be held on THURSDAY 7th March 2024 at 19.30 at the School Green Centre.



Bruce Winton
Parish Clerk
1st March 2024

Members: Cllrs Jahromi, James, Jones, Masseron, Matic, Montgomery, Peer and Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions

2. Apologies and declaration of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
- 2.2 To **RECEIVE** members' declarations of interest

3. Minutes of the previous meeting

- 3.1 To **RECEIVE** and **APPROVE** the minutes of the Arts, Culture and Events Committee held on 8th February as a correct record of the meeting and to authorise the Chairman to sign the same*
- 3.2 To **CONSIDER** matters arising from the minutes

4. Developing Arts & Culture in the parish

- 4.1 To **RECEIVE** and **CONSIDER** a verbal update on exhibitions
- 4.2 To **RECEIVE** and **CONSIDER** a verbal update on possible event(s) for Shinfield North
- 4.3 To **RECEIVE** and **CONSIDER** arrangements for funding of Spencers Wood Carnival

5. Shinfield Parish Council Communications

- 5.1 To **RECEIVE** and **CONSIDER** an update on the "Made in Shinfield" concept

6. School Green Centre Cinema

- 6.1 To **RECEIVE** and **CONSIDER** initial thoughts on the operation of School Green Cinema facility** following approval by Full Council

7. Community Services

- 7.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on mobile catering within the parish

8. Public Art

- 8.1 To **RECEIVE** and **CONSIDER** the next steps for public art in the parish project

9. Correspondence

- 9.1 To **RECEIVE** and **CONSIDER** any correspondence received

10. Date of Next Meeting

- 10.1 To **NOTE** the next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 4th April at 19:30

* Report attached

** Report to follow

Minutes of a meeting of
the Arts, Culture and Events Committee
Held on Thursday 8th February 2023
at School Green Centre commencing at 19.30

Present: Cllrs James, Jones, Matic, Montgomery, Peer & Tatla (Chair)

Attending: B Winton (Clerk)
3 representatives from Arts4Wokingham

24/ACE/1 Public Questions

- 1.1 There were no public questions

24/ACE/2 Public Art

Cllr Tatla took the discussion on Public Art first and welcomed Charlotte Haitham Taylor, Caroline Lindley and David Canning from Arts4Wokingham to the meeting.

- 2.1 There was a very useful discussion on how to develop the proposal for public art on the public plaza to the north of the School Green Centre.

It was necessary to establish the following:

- What was the total budget available for this project? A figure in the region of £50,000 was suggested as being appropriate
- What were the site constraints
- What was the overall timetable

Establishing the above would allow a better understanding of

- The type of artist that could be attracted to the project (it was felt that ideally this would be someone “up and coming”)
- The “story” to be told: there was a preference in the discussion for something that looked to the future of the parish rather than dwelt on the past
- Allow items such as necessary pipes and electricity to be incorporated into the overall scheme rather than have to be retrofitted

Steps would be to:

- Establish the key parameters
- Convene a project team to discuss initial design concept
- Arrange workshops to involve the public in the process. These should be tailored groups including one for school children

Art4Wokingham indicated that they would be happy to help in the overall process

ACTION – Clerk to Add to agenda for F&GP Meeting

24/ACE/3

Apologies and declarations of Members' Interest

- 3.1 There were apologies for absence from Cllrs Jahromi & Masseron
- 3.2 There were no declarations of members' interests

24/ACE/4

Minutes of the previous meeting

- 4.1 The minutes of the committee meeting of 30th November 2023 were approved as a correct record and signed as such by Cllr Tatla.

Proposed: Cllr Montgomery
Seconded: Cllr Peer
Approved: Unanimously

4.2 Actions and Matters Arising

- 23/ACE/35.10 Clerk to contact Benjamin Hindle regarding the redevelopment of the ECMWF site

Chris Howard, WBC had advised that "For the existing site, as the site is owned by effectively the government, any land disposal will need go through an asset review. This process is unlikely to start until the site is broadly vacated or the work to relocate the facility is well underway. Generally speaking, we have not had any significant input into this process where it has been undertaken in the past and effectively it goes in a silo. Having said that, it would most likely be promoted for housing and be subject to all the normal planning considerations if an application was made.

I am not sure what form of community use that was being thought of here and whether it would be significant land take etc but generally speaking, it takes a fair bit of time for any site to be disposed of via the asset review process. If a house builder were to take on the site, as it is within the settlement area, the appetite for community use may not be significant as they would not need to demonstrate special circumstances that they may otherwise need to within the countryside. We can however always ask but I suspect they will want to get best value."

While members recognised that this response did not offer much hope the Clerk was asked to register the council's interest should anything become possible

ACTION – The Clerk to advise Chris Howard of the council's interest in any potential community use at this site

- 23/ACE/43.2 Clerk to investigate the possibility of a children's Sing for Yourself session and to add Community Choir to the June 2024 Agenda

The Clerk advised that Sing for Yourself had not been able to grow numbers to a level that supported continuing with the group and so had advised that they would not continue bookings after the February Half-Term. They thanked the council for their support in trying to establish the group.

The Community Choir discussion would come up again in June.

- 23/ACE/52.1 Clerk to invite Mr Cotton to join the Art Exhibition Working Party

This had been done.

- 23/ACE/52.3 Clerk to arrange the 2024 Annual Litter Pick to be focused in Shinfield North

The planning was to hold the Annual Litter Pick on 5th April 2024 (the middle Friday of the Easter holidays). The equivalent date in 2023 had seen an increase in participation compared to previous years. The intention to focus on Shinfield North was based on the use of the Frensham Green flat or SPC van as a base. There would also be activity elsewhere in Shinfield.

- 23/ACE/52.4 Clerk to speak to the organiser of the annual event in Grazeley

The Clerk had spoken in general terms with the organiser of the Grazeley event about establishing a similar activity in the north of the parish but had not been able to progress things beyond that. It was agreed that this should be looked at for 2025.

- 23/ACE/53.1 Clerk to arrange the issue of the Made in Shinfield posters

This had been done.

- 23/ACE/54.1 Clerk to arrange for the Children and Young Adults Committee to cover Youth Club activities in future

This had been done. For information the Clerk advised that the first of the youth clubs to be held in the School Green Centre had been very positive while on the same night youths had climbed the fence into the play area of the Pre-School at Spencers Wood. It was agreed that establishing a regular space at SGC would be the ideal for the youth club and the Clerk was asked to investigate what could be done.

ACTION – Clerk to review space(s) for the youth club at the School Green Centre

- 23/ACE/54.4 Clerk to arrange sharing of information on mobile catering in the parish

This had been done in the January Newsletter.

- 23/ACE/55.1 Clerk to arrange the meeting of the Public Art Project Team

Clerk to invite Art4Wokingham and Mr Cotton to participate in the Project Team

This had been done.

24/ACE/5

Developing Arts & Culture in the parish

5.1 Art Exhibition

The working party had met on 9th January with David Cotton joining as part of the group. It was a very positive meeting, but the main issue was an identified clash with the Reading Guild of Artists scheduled to take place at Leighton Park School in their October Half-Term. This will require a rescheduling of the exhibition at the School Green Centre to the February 2025 half-term holiday. More Arts had indicated that they would also like to be involved.

Other items that had been discussed were:

- Name for Event – Shinfield Arts Showcase
- Preview Event on the Thursday at 19.00 £10 charge with wine and canapes
- Need to recruit a team of volunteers to handle items such as displaying and returns at the end of the event
- Suggested 20% commissions for items sold but artwork cannot be taken away until the end of the exhibition
- Need to sort out the labelling of the art when it is submitted
- Catalogue of submitted art can be simple but can also carry messaging about public art
- Admission to view by donation – would need to buy or hire in some credit card machines

- Need to develop the Marketing plan in next couple of months

The Clerk has arranged to borrow some exhibition panels on 15th February and will arrange a session where an assessment can be made of lighting requirements for a February exhibition.

ACTION – Clerk to arrange a meeting to consider potential layout using sample exhibition panels.

It was suggested that some form of celebrity welcome/presence at the preview evening would be a positive step.

ACTION – Clerk to investigate possible celebrity attendance at the preview evening

5.2 **Christmas Events**

The Festive Fayre and Rockin' Around the Christmas Tree had been very successful with the Fayre busy throughout the evening and approximately 250 people taking part in Rockin' Around the Christmas Tree.

Friday 6th December 2024 had been booked for a repeat event.

5.3 **Possible Events for Shinfield North**

This would be considered for a possible event in 2025.

ACTION – Clerk to develop a possible event for 2025

5.4 **Possible October Half-Term Events**

The Clerk proposed a "Sing-along Cinema" season. This would feature sing along versions of popular films. If the cinema had been installed it would be a formal launch event otherwise the equipment could be hired in, and the event used to tell people about the cinema plans in more detail. There would be an opportunity to work with the new caterer to develop a special cinema offer. There would also be an opportunity to promote the Rockin around the Christmas Tree event.

From an operational point of view this would be a relatively light on resources to deliver. If needing to hire in, the screen and projector could be set up for Monday to Thursday (allowing the Friday Funday to happen as normal). There could be matinee and evening performances with titles available such as Frozen, Beauty & the Beast, Greatest Showman & Grease.

It might be possible to get some financial help from Shinfield Studios e.g. sponsorship and/or provision of equipment

Members agreed to develop such an event.

ACTION – Clerk to pursue a Sing-along Cinema event for October 2024

24/ACE/6

Shinfield Parish Council Communications

- 6.1 The Clerk advised that the Made in Shinfield poster was now in use on council noticeboards and other potential sites were being established. Some sites had suggested that A3 was too large and so a smaller A4 version with a QR code to the full poster on the website was being developed.

ACTION – Clerk to arrange the use of the Made in Shinfield posters

24/ACE/7

Community Services

7.1 Update on the Youth Club and Flat at Shinfield Rise

The Clerk advised that this was now being covered by the Childrens and Young Adults Committee. There was no other update for the meeting.

7.2 Update on Mobile Catering

Information was included in the January Newsletter. Happy Bee operating Tuesday to Thursday in the morning at School Green Centre.

The Clerk advised that he had received an enquiry for another mobile food provider at Spencers Wood. This had been received only yesterday with no details other than it would offer Mediterranean style food. The Clerk would arrange a meeting to find out more details about the proposal and report back accordingly.

ACTION – Clerk to arrange a meeting and report back accordingly.

24/ACE/8

Correspondence

- 8.1 There was no correspondence for the committee.

24/ACE/9

Date of Next Meeting

- 9.1 The next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 7th March 2024 at 19:30

The meeting ended at 21.10

List of Actions

24/ACE/2.1	Clerk to add Public Art to the agenda for the February F&GP Meeting	Clerk
24/ACE/4.2	The Clerk to advise Chris Howard of the council's interest in any potential community use at the ECMWF site	Clerk
24/ACE/4.2	Clerk to review space(s) for the youth club at the School Green Centre	Clerk
24/ACE/5.1	Clerk to arrange a meeting to consider potential layout using sample exhibition panels.	Clerk
24/ACE/5.1	Clerk to investigate possible celebrity attendance at the preview evening of the art exhibition	Clerk
24/ACE/5.3	Clerk to develop a possible event for Shinfield North in 2025	Clerk
24/ACE/5.4	Clerk to pursue a Sing-along Cinema event for October 2024	Clerk
24/ACE/6.1	Clerk to arrange the use of the Made in Shinfield posters	Clerk
24/ACE/7.2	Clerk to arrange a meeting with the potential food vendor at Spencers Wood Recreation Ground and report back accordingly	Clerk