



Clerk: Mike Balbini
 Shinfield Parish Hall
 School Green
 Shinfield
 Reading
 RG2 9EH
 Tel: (0118) 988 8220
 E-mail: clerk@shinfieldparish.gov.uk
www.shinfieldparish.gov.uk

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a zoom virtual meeting of the Full Council on Monday 15th March 2021, commencing 19:30 hrs.

Since this meeting is being held virtually due to the COVID 19 restrictions the following applies regarding resident's participation in the meeting:

Residents wishing to raise questions at agenda point 1, (Public Questions) are invited to either:

- Email the Clerk that you wish to be electronically invited to attend the meeting. The virtual meeting platform will be zoom and individual invitations sent out
- Email your question to the Clerk on clerk@shinfieldparish.gov.uk and your question will be read out by the Clerk at the meeting
- Post or hand deliver your question to the Shinfield Parish Hall, School Green, Shinfield, Reading, RG2 9EH and your question will be read out by the Clerk at the meeting

All questions, or requests to join the zoom meeting electronically, received by 5PM Friday 12th March 2021 will be included in and invited to the meeting.

Mike Balbini, Clerk
 08 March 2021

Members: Cllrs N Boyer, E Brown, I Clarke, P Alexander, P Emmet, A Grimes (Chair), P Jahromi, L James, D Lias, M McDowell, I Montgomery, A, Narayanan, M O'Brien, and D Peer.

Agenda

1. **Public Questions**
 - 1.1 To **RECEIVE** and consider public questions
2. **Apologies and declarations of members' interests**
 - 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
 - 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
 - 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest
3. **Minutes of Meeting on 15 February 2021**
 - 3.1 To **APPROVE** the minutes of the Council meeting on 15 February 2021 as a correct record of the meeting (attached)
 - 3.2 To **RECEIVE** information on matters arising

4. Reports

- 4.1 To **NOTE** the minutes of the R&A committee meeting 28 Jan and 25 Feb 2021 (attached)
- 4.2 To **NOTE** the minutes of the P&H committee meeting 07 Jan and 4 Feb 2021 (attached)
- 4.3 To **NOTE** the minutes of the Dev Board committee meeting 13 Jan 2021 (attached)
- 4.4 To **RECEIVE** and **NOTE** reports from Working Parties who have met since last FC meeting.
- 4.5 To **RECEIVE** a report from the Chairman.
- 4.6 To **RECEIVE** a report from the Clerk (attached)
- 4.7 To **RECEIVE** reports from the Borough Councillors.
- 4.8 To raise any questions to WBC via the Borough Councillors.
- 4.9 To **RECEIVE and NOTE** reports from outside bodies.

5. Demonstration of New Website

- 5.1 To **RECEIVE** and **CONSIDER** a presentation on the new Website.

6. Neighbourhood CIL proportion report from WBC

- 6.1 To **NOTE** the CIL allocation report for January (attached)

7. Invoices for Payment

- 7.1 To **CONSIDER** and **RESOLVE** payment of invoices up to 08/03/2021 (attached)
- 7.2 To **CONSIDER** and **RESOLVE** Barclaycard payment of invoices up to 08/03/2021 (attached)
- 7.3 To **CONSIDER** and **RESOLVE** payment of Invoice No 7 for the New Community Centre
- 7.4 To **CONSIDER** and **NOTE** the Contract Register, tracking the payments for
 - 6.4.1 Lifebuild and the New Community Centre

8. New Community Centre

- 8.1 To **RECEIVE** and **CONSIDER** a report from Cllr Grimes on the New Community Centre

9. Shinfield Parish Council 2021 – 2022

- 9.1 To **RECEIVE** and **CONSIDER** the proposed Shinfield Parish Council 2021 – 2022 document for the website (attached)

10. Fees and Charges Policy

- 10.1 To **RECEIVE** and **CONSIDER** the proposed Fees and Charges Policy recommended by F&GP.
- 10.2 To **RECEIVE** and **CONSIDER** the proposed hire fees recommended by F&GP.

11. Virtual meetings

- 11.1 To **RECEIVE** and **CONSIDER** a report from the Clerk regarding legislation on Virtual meetings.
- 11.2 To **RECEIVE** and **RATIFY** the email vote regarding the letter to our MP's requesting an extension to the law on virtual meetings (attached)

12. Land Transactions Policy

12.1 To **RECEIVE** and **CONSIDER** a verbal report from Cllr Grimes on the need for a Land Transaction Policy

13. Working Parties Lessons Learned

13.1 To **RECEIVE** and **CONSIDER** a report from Cllr Lias on lessons learned from the TMX asset Working Party.

14. Cratus Summary of Work to Date

14.1 To **RECEIVE** and **CONSIDER** a report from Cllr Boyer on the work done to date by Cratus.

15. Correspondence – Non received

16. Date of next meeting

16.1 Confirmed as 19 April 2021