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To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Full Council on **MONDAY 21st June at the Spencers Wood Pavilion, commencing 19.30 hrs.**

Mike Balbini, Clerk
 14 June 2021

Members: Cllrs N Boyer, E Brown, I Clarke, P Alexander, P Emmet, A Grimes, P Jahromi, L James, D Lias, M McDowell, I Montgomery, A, Narayanan, M O'Brien, and D Peer.

Agenda

1. **Public Questions**
 - 1.1 To **RECEIVE** and consider public questions
2. **Apologies and declarations of members' interests**
 - 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
 - 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
 - 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest
3. **Minutes of Meeting on 17 May 2021**
 - 3.1 To **APPROVE** the minutes of the Full Council meeting on 17 May 2021 as a correct record of the meeting (attached)
 - 3.2 To **RECEIVE** information on matters arising
4. **Reports**
 - 4.1 To **NOTE** the minutes of the Recreation and Amenities committee 27 May 2021 (attached)
 - 4.2 To **NOTE** the minutes of the Planning and Highways committee 03 June 2021 (attached)
 - 4.3 To **NOTE** the minutes of the Development Board committee 09 June 2021 (attached)
 - 4.4 To **RECEIVE** and **NOTE** reports from Working Parties.
 - 4.5 To **RECEIVE** a report from the Chairman.
 - 4.6 To **RECEIVE** a report from the Clerk (attached)
 - 4.7 To **RECEIVE** reports from the Borough Councillors.
 - 4.8 To raise any questions to WBC via the Borough Councillors.
 - 4.9 To **RECEIVE** reports from outside bodies.
 - 4.10 To **RECEIVE** a presentation from a member of the TVP

5. Neighbourhood CIL proportion report from WBC

5.1 To **NOTE** the CIL allocation report for April (attached)

5.2 To **RECEIVE** and **CONSIDER** the CIL Parish Spend and Bids report from WBC (attached)

6 New Community Centre

6.1 To **RECEIVE** and **CONSIDER** a report from Cllr Grimes on the New Community Centre

7. Invoices for Payment

7.1 To **CONSIDER** and **RESOLVE** payment of invoices up to 14/06/2021 (attached)

7.2 To **CONSIDER** and **RESOLVE** Barclaycard payment of invoices up to 14/06/2021 (attached)

7.3 To **CONSIDER** and **RESOLVE** payment of Invoice No 10 for the New Community Centre (attached)

7.4 To **CONSIDER** and **NOTE** the Contract Register, tracking the payments for
7.4.1 Lifebuild and the New Community Centre (attached)

8. Recommendations from committees to FC of 21 June 2021

8.1 To **RECEIVE** and **CONSIDER** as recommended by the Development Board a Land Procurement Policy (attached)

8.2 To **RECEIVE** and **CONSIDER** as recommended by the Staffing Committee that there is an annual staff pay review and its methodology

8.3 To **RECEIVE** and **CONSIDER** as recommended by the Staffing Committee that the SPC recruit three Front Of House/Receptionist staff

9 Correspondence

9.1 To **RECEIVE** and **CONSIDER** further information received from Cater express regarding holding a Shinfield Festival on Deardon Fields (attached)

10. Date of next meeting

10.1 **19 July 2021 at Spencers Wood Pavilion**