

To all members of the Finance and General Purpose Committee

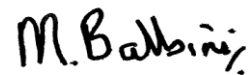
Notice is hereby given and you are summoned to attend a zoom virtual meeting of the Finance and General Purpose Council on **THURSDAY 10th December 2020, commencing 19.30 hrs.**

Since this meeting is being held virtually due to the COVID 19 restrictions the following applies regarding resident's participation in the meeting:

Residents wishing to raise questions at agenda point 1, (Public Questions) are invited to either:

- Email the Clerk that you wish to be electronically invited to attend the meeting. The virtual meeting platform will be zoom and individual invitations sent out
- Email your question to the Clerk on clerk@shinfieldparish.gov.uk and your question will be read out by the Clerk at the meeting
- Post your question to the Shinfield Parish Hall, School Green, Shinfield, Reading, RG2 9EH and your question will be read out by the Clerk at the meeting

All questions, or requests to join the zoom meeting electronically, received by 5PM Wednesday 09th December 2020 will be included in and invited to the meeting.



Mike Balbini, Clerk
03 December 2020

Members: I Clarke, A Grimes, L James (Ch), I Montgomery, and D Peer.

Agenda

1. Public questions

- 1.1 To receive and consider public questions and comment

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **NOTE** apologies.
- 2.2 To **RECEIVE** members declarations of interest relating to the business of the meeting
- 2.3 To **RECEIVE** changes to members' declarations of pecuniary interests.

3. Minutes of meeting on 11 November 2020

- 3.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting on 11 November 2020 as a correct record of the meeting (attached)
- 3.2 To **CONSIDER** matters arising from the meeting on 11 November 2020

4. Financial Reports

- 4.1 To **RECEIVE** and **NOTE** a Bank Reconciliation Report as at the end of 30 November 2020 (attached)
- 4.2 To **RECEIVE** a verbal update on progress of the following major projects in the parish:
 - 4.2.1 The Shinfield Community Centre
 - 4.2.2 The Spencers Wood Pavilion Refurbishment.
 - 4.2.3 Millworth Lane
 - 4.2.4 Deardon Allotments and Field swop
- 4.3 To **RECEIVE** and **NOTE** the Notice of Completion of Audit on the AGAR for 2019/20 (attached)
- 4.4 To **RECEIVE** and **CONSIDER** a verbal report from Cllr James regarding the CIL and projected income

5. Financial Forecast and Planning

- 5.1 To **RECEIVE** and **CONSIDER** the actual vs budget vs forecast expenditure as of November 30th (attached)
- 5.2 To **RECEIVE** and **CONSIDER** our Forecast Reserves to end March 2021 (attached).
- 5.3 To **RECEIVE** and **CONSIDER** our budget for 2021/22 per committee for recommendation to Full Council
- 5.4 To **RECEIVE** and **CONSIDER** the overall budget for 2021/22 for recommendation to the Full Council (attached)
- 5.5 To **RECEIVE** and **CONSIDER** Forecast Reserves, 31 March 2021 (attached)
- 5.6 To receive the notice of Band D Equivalent Properties for 2021/22 (due 4th December and to be circulated before the meeting)

6. Investment Policy

- 6.1 To **RECEIVE** and **CONSIDER** the proposed Investment policy for possible recommendation to FC in December 2020 (attached).

7. Option to Tax (VAT) Millworth Lane

- 7.1 To **RECEIVE** and **CONSIDER** the proposal to Opt to Tax on Millworth Lane in order to reclaim the VAT once the lease has been signed.

8. Date of next Meeting

- 8.1 To **NOTE** that the date of the next meeting is TBD via Zoom