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Minutes of a meeting of
the Arts, Culture and Events Committee
Held on Thursday 31st October 2024
at School Green Centre commencing at 19.30

Present: Cllrs Jahromi (Vice-Chair), James, Jones and Peer

Attending: B Winton (Clerk)

24/ACE/80 Public Questions

80.1 There were no public questions

24/ACE/81 Apologies and declarations of Members' Interest

81.1 There were apologies from Cllrs Matic & Montgomery for this meeting

81.2 There were no declarations of members' interests

24/ACE/82 Minutes of the previous meeting

82.1 The minutes of the committee meeting of 3rd October 2024 were approved as a correct record and signed as such by Cllr Jahromi

Proposed: Cllr Peer
Seconded: Cllr James
Approved: Unanimously

82.2 Actions and Matters Arising

60.2 Clerk to ascertain the time frame for work on the plaza

The Clerk had been advised that Wokingham Borough Council were expecting the initial work on the plaza to start for Christmas. The Clerk had made WBC aware of SPC's wish to provide for the public art installation and requested that the developer's contractor be asked to contact him. Following the Facilities Meeting on 30th October the Clerk would also be contacting Phil Milburn at WBC with the same the questions.

ACTION – Clerk confirm timetable of work for the public plaza and request consideration of the needs of the public art installation

ZM 

- 63.1 Clerk to ask other parish councils to promote the art exhibition in their newsletters.

The Clerk advised that he would make a request nearer the date.

ACTION – Clerk to ask other parish councils to promote the art exhibition in their newsletters

- 63.2 Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account

There was no update on this matter.

ACTION – Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account

- 63.4 Clerk to obtain costs for lighting on the decorative screens on the School Green to coincide with the period of the Christmas tree

The Clerk had requested a quote for the additional lighting required which would be the same as installed on the Christmas tree on the School Green. The lights would be installed at the same time as the tree.

ACTION – Clerk to obtain costs for lighting on the decorative screens on the School Green to coincide with the period of the Christmas tree

- 63.4 Clerk to investigate options for providing a community Christmas tree in Grazeley

The Chair of GVMH had advised that they would be delighted to receive support from the council. They arrange a Christmas tree from a company in Newbury and would welcome a financial contribution.

ACTION – Clerk to establish level of costs involved in providing a Christmas tree for Grazeley Village Memorial Hall

- 64.3 Clerk and Cllr Matic to follow up with University of Reading and Activate Learning regarding their possible involvement

The University have reconfirmed their desire to work with the council and will be writing to the Clerk shortly with more information regarding that particular strand of work.

In the meantime they have also asked to work with us on another project. UoR students are working with community participants. While they have the editing facilities, they would like to support workshops at SCG and eventually show the finished film there. They would also like to engage with interested residents to participate.

It was agreed that SPC would support this project.

- 74.2 Clerk to amend the pricing for cinema tickets for the screenings in November & December 2024
- This would be put in place. The initial pricing would be Adult £5, Concessions £4, Children £3 and a Family ticket £12 (one adult and three children or 2 adults and 2 children)
- However the ticketing system was not yet ready to be used and so the Clerk was offering the scheduled films for free on a first come first served basis. Despicable Me 4 has been very popular (189 tickets requested in total) but A Quiet Place Day One much less so (14).
- 76.1 Clerk to discuss with Arts4Wokingham and develop an initial Gannt chart for the project
- This is on the agenda.
- 77.1 Clerk to arrange purchase of a beacon for the VE 80th Anniversary event and develop the overall plan for the event
- This was in hand.
- 77.2 Clerk to speak to the University of Reading regarding the use of the ridge SANG for the VE80th Anniversary Event
- The University had agreed in principle for the ridge to be used for this event and the Clerk would liaise with Jules Shaw (Land management Surveyor for the University) regarding the details.
- 78.1 Clerk to arrange SPC involvement in the St Mary's Church Christmas Tree Festival
- This was being arranged and Francesca Lane was going to lead on delivery for SPC.

24/ACE/83

Developing Arts & Culture in the parish

83.1 Art Exhibition

Now that the cinema was operational this would be the next focus of work.

83.2 Possible Events for Shinfield North

The Christmas Tree will be installed on Frensham Green again this year. The Clerk was asked to see if there was any appetite for a larger scale "switch on" of these lights.

ACTION – Clerk to establish if there was any appetite for a larger scale "switch on" of the Frensham Green Christmas tree lights

83.3 **Christmas Activities**

The Christmas Fayre and Rockin' Around the Christmas Tree was confirmed for Friday 6th December and rooms booked accordingly. Pound Green and Grazeley rooms would be used for the Fayre and the cinema would be set up to play a montage of Christmas movies.

24/ACE/84

School Green Centre Cinema

84.1 The opening event went well and set a standard for future council led events.

Staff are being trained up on the use of the cinema and an illustrated step by step guide has been written and tested on staff

This week will be the first true test of a full house (Friday @ 4.00).

24/ACE/85

Public Art

85.1 Arts4Wokingham had provided a draft agreement covering their involvement in the Public Art project. Members were concerned about some of the terms of the agreement e.g. that all the responsibility lay with SPC and asked that the matter be referred to Full Council for their consideration.

ACTION – Clerk to add the Arts4Wokingham Agreement to the agenda for the next Full Council meeting

85.2 **Public Art Working Party**

Cllrs Matic, Peer and James had agreed to be on the Working Party and would be joined by the Clerk, Deputy Clerk and Facilities Manager. It was suggested that the Allotments Officer who had a strong interest in art. The Working Party would be convened once the decision had been made on the agreement with Arts4Wokingham.

ACTION – Clerk to arrange the first meeting of the Public Art Working Party

24/ACE/86

VE Day 80th Anniversary Event

86.1 This event, to take place on Thursday 8th May 2025, had been approved at Full Council on 25th September 2024.

It was suggested that a food offering could be included in the event and the Clerk advised that part of the national celebration was fish & chips as this had not been put on the ration during the Second World War.

ACTION – Clerk to investigate a possible fish & chip element to the VE 80th Anniversary Event

24/ACE/87

Correspondence

87.1 There was no correspondence.

24/ACE/88

Date of Next Meeting

88.1 The next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 28th November 2024 at 19:30

The meeting ended at 20.05

List of Actions

60.2	Clerk confirm timetable of work for the public plaza and request consideration of the needs of the public art installation	Clerk
63.1	Clerk to ask other parish councils to promote the art exhibition in their newsletters	Clerk
63.2	Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account	Cllr Montgomery
63.4	Clerk to obtain costs for lighting on the decorative screens on the School Green to coincide with the period of the Christmas tree	Clerk
63.4	Clerk to establish level of costs involved in providing a Christmas tree for Grazeley Village Memorial Hall	Clerk
83.2	Clerk to establish if there was any appetite for a larger scale "switch on" of the Frensham Green Christmas tree lights	Clerk
85.1	Clerk to add the Arts4Wokingham Agreement to the agenda for the next Full Council meeting	Clerk
85.2	Clerk to arrange the first meeting of the Public Art Working Party	Clerk
86.1	Clerk to investigate a possible fish & chip element to the VE 80 th Anniversary Event	Clerk