

To all members of the Finance and General Purposes Committee

Notice is hereby given and you are summoned to attend a meeting of the Finance and General Purposes Committee on 26 October 2017 at Shinfield Parish Hall meeting room, commencing 19.30 hrs.

Mrs. S E Roberts, Clerk
20 October 2017

Members: I Clarke, A Grimes (Ch), C Hughes, P Hughes, D Peer.

Agenda

1. Public questions

To receive and consider public questions and comment.

2. Apologies and declarations of members' interests

2.1 To receive and consider acceptance of apologies.

2.2 To receive members declarations of interest relating to the business of the meeting.

3. Minutes

3.1 To approve the minutes of the Finance and General Purposes Committee meeting on 27th July 2017 as a correct record of the meeting (attached);

3.2 To receive information on matters arising from the meeting of the Finance and General Purposes Committee on 27th July 2017

4. Annual Audit 2016/17

4.1 To receive a report on completion of the annual audit 2016/17 and to record that there are no matters arising.

4.2 To receive confirmation that a completion of audit notice has been publicly posted.

5. Financial reports

5.1 To receive and consider a report on receipts and payments at 30 September 2017 by:
(i) committee and (ii) cost centre plus analysis (attached);

5.2 To receive bank reconciliations and confirm bank balances at 30 September 2017;

5.3 To consider and approve a proposal for £500 to upgrade the council's IT functionality requirements to properly review and assess planning applications, for recommendation to full Council.

6. 2018/19 annual budget preparation

6.1 To consider and recommend the principles on which the Precept for 2018/19 will be set;

6.2 To set a programme for committee budgets and preparation of Precept charges.

7. Correspondence

To consider correspondence items received