

To all members of the Finance and General Purposes Committee

Notice is hereby given and you are summoned to attend a meeting of the Finance and General Purposes Committee on 19 April 2018 at Shinfield Parish Hall meeting room, commencing 19.30 hrs.

Mrs. S E Roberts, Clerk
13 April 2018

Members: I Clarke, A Grimes (Ch), C Hughes, P Hughes, D Peer.

Agenda

- 1. Public questions**
To receive and consider public questions and comment
- 2. Cooption**
 - 2.1 To approve the co-option of Cllr Laurence James onto the committee
- 3. Apologies and declarations of members' interests**
 - 3.1 To receive and consider acceptance of apologies.
 - 3.2 To receive members declarations of interest relating to the business of the meeting.
- 4. Minutes**
 - 4.1 To approve the minutes of the meeting of 25 January 2018 as a correct record of the meeting (attached)
 - 4.2 To receive information on matters arising
- 5. Financial report at 31 March 2018**
 - 5.1 To receive a preliminary report on receipts and payments at 31 March 2018 (financial year end) - attached
 - 5.2 To receive a bank reconciliation statement at 31 March 2018– to be tabled
 - 5.3 To receive a report from the Internal Auditor (attached)
 - 5.4 To receive notice of the External audit
 - 5.5 To consider and approve the council's Annual Report for 2017-18 in advance of the 2018 Annual Parish Meeting on 26th April 2018 – to be tabled.
- 6. Standing Orders**
 - 6.1 To receive and consider proposed changes to the Council's committee structure and other matters relevant to the annual review of the Council's Standing Orders (report attached)
- 7. Financial Regulations**
 - 7.1. To receive and consider proposed revisions to the Council's Financial Regulations, including:
 - process and management of council grants and loans (see attached)
 - process and management of CIL (latest CIL report attached)
- 8. Correspondence**
To consider any items of correspondence items received.