

DRAFT

Minutes of a meeting of Community Services Committee held on Monday 20 August 2018 in The John Heggadon meeting room, Shinfield Parish Hall, commencing 19.00 hrs.

Present: Cllrs G Gray, P Hughes, I Montgomery (Ch), J Reid
Attending: S E Roberts (Clerk), P Absolom (Readibus), F Rule (Keep Mobile), S Gibson (Keep Mobile), E Brown (resident), P Jahromi (resident)

The meeting began with presentations to the committee by the representatives of Readibus and Keep Mobile about the nature of their organisations and the services they provide for the residents of Shinfield Parish.

Mr. Rule and Ms. Gibson left the meeting at 19.30 hrs.; Mr. Absolom left the meeting at 20.00 hrs.,

18/CS/10 Public Questions

There were none.

18/CS/11 Apologies and declarations of members' interests

11.1 Apologies were received from Cllr Hewett

18/CS/12 Minutes of the Previous Meeting

12.1 It was proposed and **RESOLVED** that the minutes of the meeting of 25 June 2018 were a correct record of the meeting, and these were signed by Cllr Montgomery.

12.2 Matters arising:

12.2.1. The Clerk confirmed the committee's terms of reference had been revised and the updated version was circulated to members.

12.2.2 Grant recommendations had been presented to July Council and the grants paid.

12.2.3 Members noted that at the July Council meeting Council had agreed to increase the limit for the small grants to £3,000, and that applications would be considered on a rolling basis until the full budget had been allocated. A separate application form and process was being prepared for larger grants and/or Council loans.

All other actions were covered in the agenda.

18/CS/13 Grant Applications 2018-19

13.1 Members reviewed the grant applications to the parish council received since its last meeting, and **RESOLVED** grant payments for 2018-19 to be as follows for noting by full Council in September:

Organization	2018-19 Grant Agreed	Purpose
Readibus	£2,000	Contribution towards cost of providing Radius service to residents of Shinfield parish (44), including fuel and driver.
Keep Mobile	£2,228	Contribution to transport services for disabled and elderly people to residents of Shinfield parish (96): dial-a-ride; shopping trips, day excursion, contract work, group transport
Berkshire Multiple Sclerosis Therapy Centre	£700	Contribution towards running costs of services for Shinfield members (15); would like to offer treatments free of charge and to be available to anyone newly diagnosed
Citizens Advice Reading	£1,197	Contribution to generalist advice service for residents of Shinfield Parish (130+): covers debt, benefits, employment housing, immigration, relationships and consumer issues
Total allocated 20 Aug 2018	£6,125	
Total allocated 25 June 2018	£7,123	
Total remaining 2018-19	£6,752	

- 13.2 The Clerk highlighted that in previous years, the Council had allocated a total of £1,100 for school prizes in varying amounts to local schools. The Committee agreed this should be done differently from now onwards, and **RESOLVED** that an amount of £1,100 be ring-fenced from the grants budget for allocating to schools, subject to a review at the next meeting of the committee. Members agreed to put forward suggestions to the Clerk for allocating this amount before the next meeting. The balance of the grants budget was therefore noted to be **£5,652** for the remainder of the year.
- 13.3 Members requested that all grant recipients be invited to the Council's voluntary sector grants reception on Friday 30th November 2018, and that overall responsibility for managing this event should transfer from the Communications and Policies Committee to the Community Services Committee.

18/CS/14 **Community Mapping**

- 14.1 Members gave an update on their work to date to map community activity across the parish and identify the various issues related. Specifically, Cllr Gray reported on a successful community litter-pick she had organised in Spencers Wood on 19th August, in which several young people had taken part, and had also talked about their ideas for future facilities and activities for the 14+ age group in the parish. These included organized road-running; a physical "Boot Camp" training/ exercise event on the Rec; an "Apps" computer club; art club; and dads and lads "Shed" Club (subject to finding a suitable location). Cllr Gray was keen to visit the Pavilion Youth Club and discuss further with the council's youth team. Cllr Hughes highlighted there were obvious links with Oakbank School which should be followed up. The Clerk and Cllr Montgomery agreed to also take forward via the Pavilion Youth Club Management Committee.
- 14.2 Cllr Reid highlighted the various older people's groups across the parish, and in particular that in the latest Joint Strategic Needs Assessment, there were 370 residents aged 65+ in Shinfield North, and 1,073 in Shinfield South.
- 14.3 Following further discussion, members agreed this should be a standing item on the committee agenda, and that for the next meeting, members should each identify 2 specific priorities to take forward for their designated communities of interest.

18/CS/15 **Correspondence**

15.1 There was no correspondence.

18/CS/16 **Date of next meeting**

16.1 Date agreed to be 15 October 2018, 19.30 hrs.

The meeting ended at 21.35 hrs.

List of actions

Ref	Action	Action by
13.2	Advise Clerk of suggestions to allocate budget currently ring-fenced for school prizes (£1,100)	All
13.3	Make grant payments to applicants following September Council and invite all grant recipients to Voluntary Sector reception on 30 November	Clerk
14.2	Follow up young people's ideas for future activities	Cllrs Montgomery and Gray, Clerk
14.3	Update committee on designated areas of community interest and identify 2 priority actions to take forward at next meeting	All