

## GRANT APPLICATION FORM 2019-2020

Shinfield Parish Council offers a limited number of grants each year to organisations, clubs and charities which provide a service in the parish to its residents. Grants are generally awarded at the beginning of the financial year, although late applications may be considered.

All grant applications must be made using this form. Applicants must read the criteria and conditions carefully and supply the relevant information. The outcome will be notified in writing and in certain circumstances the grant may only be awarded if specific conditions are met. There is no appeal process if an application is turned down.

Please complete all sections of this form. You may expand the boxes if necessary.

**Name of Organisation:**

SPENCERS WOOD COMMUNITY LUNCHEON CLUB.

**Grant request from Shinfield Parish Council: £ 279-40**

RE

**For what purpose is the grant to be used? How will it benefit the residents of Shinfield Parish?** (HEALTH + SAFETY ISSUE)

REPAIR OF OVEN £179-40 REPLACEMENT OF HEAT SHIELD \$100  
CONTINUATION OF SUPPLY OF MEAL TO CLUB MEMBERS.

**Have you applied to any other organisation for funding for all or part of this project/expenditure? If so, which organisation, and how much?**

NO

**About your Organisation :**

Briefly describe the role of your organisation within Shinfield Parish PROVIDING A HOT MEAL AND SOCIALISING FOR LONELY AND ELDERLY RESIDENTS  
Where are you based?

SPRING GARDENS, SPENCER WOOD

Number of members in your organisation?

30

**Contact for this application:**

Title: MRS First name: EILEEN Surname: TOMKINS

Position held in organisation: CO-ORDINATOR

Contact address 'ORION' WOOD LANE. BEECH HILL

READING

Postcode: RG7 2BE Telephone Number: 01189883992

Email address:

# DECLARATION

The following declaration must be completed by a senior contact  
on behalf of the applicant organisation.

I apply for grant aid on behalf of: SPENCERS WOOD COMMUNITY LUNCHEON CLUB

I declare that:

- the organisation named in this application form has authorised me to sign this application on their behalf;
- I have noted the conditions under which grants are awarded by Shinfield Parish Council;
- I confirm that if successful, I and the organisation which I represent, will abide by the conditions.

I undertake, on behalf of the organisation, any grant or such part as Shinfield Parish Council may determine, will be repaid if:

- The organisation is found to be in breach of the conditions applied to the grant;
- The grant ceases to be used for the purpose(s) for which it was given.

I certify that the information given in this application is true and confirm that the enclosures are current, accurate and adopted or approved by our organisation.

Signed: [Signature]

Date: 20th December 2019

Name: (Block capitals): ALLEN TOWKINS Position in organisation: COORDINATOR

Additional information required (please tick the box if included with your application)

Accounts	
Balance Sheet	
Annual report (if available) /Financial Statement	
Other	

**Spencers Wood Community Lunch Club**  
**Financial Statement 1st April 2018-31st March 2019**

Income		£		Expenditure	£	
Meals		1908.99		Food paid weekly	659.81	
Raffle		87.00		Food Quarterly (Apetito)742	742.66	
Outing Guest		N/A		Food Cheques Individuals	340.04	
SPC Donation		300.00		Food individuals (cash)	6.48	
SUC Donation		150.00		Outing Risley Tea rooms	260.00	
Anon Donations		110.00		Christmas Gifts Joyce/Joan	24.00	
Total		<b>2555.77</b>			<b>2032.99</b>	<b>522.78</b>
Opening balance	Income over expenditure	total		Bank statement (8th March) £2833.82 plus £140.00 (Banked in March)		
<b>£2677.78</b>	<b>+£522.78</b>	<b>£3200.56</b>		<b>2973.82</b>		<b>£226.74</b>
Petty Cash	7.06					
Plus Carried over	2.85					
total	9.91					

