

Shinfield Parish Council – Children and Young Adults Committee

Terms of Reference

Purpose

- The Children and Young Adults (CYA) Committee is responsible for considering and reflecting the needs of children and young adults in the council's activities and planning. In particular this will include:
 - Monitoring the education provision for those under the age of 18 - attempting to ensure that children who live in the parish have
 - Better access to education including 6th form opportunities
 - The quality of education is to a high standard
 - Children who live in the parish have opportunities to access after school activities
 - Youth related Anti-Social Behaviour (ASB) including
 - Working with Police, Wokingham Borough Council ASB and other relevant parties to tackle ASB in the parish
 - To offer children and young adults more positive things to do with their free time to reduce the likelihood of ASB occurring
 - Providing a forum where the views of children and young adults could be considered
 - This includes the recruitment of "Young Councillors" (see below)
- Members of CYA Committee will be able to
 - Represent the needs of children and young adults in other committees and working parties
 - Receive requests from other committees and working parties for an input on matters that affect children or young adults

Membership

- The Committee should have at least four members with a quorum of three members.
- There should be a representative from at least three of the five wards
- The committee will elect the Chair and Vice-Chair at the first meeting of the committee and annually in their first meeting after the 1st May thereafter

Youth Councillor Membership

- The Committee will appoint at least 2 and no more than 6 Young Councillors. These will be school aged residents of the Parish
- Young Councillors will be able to participate in all discussions and activities of the committee and be treated as equal members of the committee including, with regards to voting, the following proviso
 - the Chair of the committee will have a Veto should all councillors (not youth councillors) oppose the motion at hand
- Young Councillors will be able to attend and speak at Full Council meetings, but they will NOT have a vote at those meetings
- The council will investigate formal programmes with British Youth Council and similar organisations to ensure that youth councillors maximise the benefits from their participation

Meetings

The committee will meet on the Thursday immediately following Staffing Committee meetings i.e. every other month

Solar Farm Funds

When operational the Spencers Wood Solar Farm will provide an income to the council for community benefits. That income stream will be delegated to the committee for the furtherance of the purpose of the committee, and in particular to provide positive activities for children and young adults

Delegated powers

The committee has the following delegated powers:

- Delegation of work to the Clerk
- Budget setting (in conjunction with the Finance and General Purposes Committee) and the power to spend within its budget. Any expenditure in excess of the budget limit must be approved by the Finance and General Purposes Committee

The chair of the committee should report on its activities at full council meetings

Review

The Committee shall review these terms of reference annually at the first meeting after the annual meeting of the council.

Date: ? November 2023

